

# **PDF Invoice Pro**

# **USER MANUAL VER. 1.0.0**

Extension Version: 1.0.x Compatibility: CE 1.4.x->1.8.x, EE 1.7.x -> 1.12.x Website: <u>http://www.vnecoms.com</u> Support: <u>support@vnecoms.com</u>

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# I. Overview.

**PDF Invoice Pro** is the complete PDF customize solution for magento. It allows you to fully customize the look of your PDF invoice easily by using html/css. **PDF Invoice Pro** support for multiple PDF layout, multiple language, right to left language, barcode and QRcode.

# II. Installation.

#### 1. PDF Invoice Pro extension.

If you are using **Easy PDF Invoice** extension with **Local PDF Processor** you need to uninstall the **Local PDF Processor** before start installing the **PDF Invoice Pro** extension

#### **Step 1: Disable Compilation.**

- Log into Magento Admin Panel and go to System → Tools → Compilation and disable the compilation.
- After last step you can run the compilation process again.

#### Step 2. Upload package files.

- Extract the extension package.
- Upload all files and folder inside the **step1** folder to your magento root folder.
- After all files in step1 folder is uploaded, upload all files and folder inside the **step2** folder to your magento root folder.

#### Step 3. Clear cache.

- Go to  $System \rightarrow Cache Management$ . Clear the store cache.

#### Step 4. Upload package files.

- Upload all files and subfolder inside the step3 folder to your magento root folder.

#### Step 5. Clear cache.

- Go to  $System \rightarrow Cache Management$ . Clear the store cache.

#### Step 5. Re-login.



- Log out and log back into Magento Admin Panel.

You have installed **PDF Invoice Pro** extension. If you get any error while install extension please contact to our support team: <u>support@vnecoms.com</u>.

#### 2. Easy PDF Invoice - Custom Variables.

This is a plug-in of PDF Invoice Pro extension. With this plug-in you will able to add product attributes and customer attribute to your PDF file. You can add only attributes which you want to display on your PDF file. **This plug-in is optional. Install it if you need this feature.** 

#### **Step 1: Disable Compilation.**

- Log into Magento Admin Panel and go to System  $\rightarrow$  Tools  $\rightarrow$  Compilation and disable the compilation.
- After last step you can run the compilation process again.

#### Step 2. Install the extension via magento connect.

- Get extension key from : <u>http://www.magentocommerce.com/magento-</u> connect/easy-pdf-invoice-custom-variables-7546.html
- Go to System->Magento Connect->Magento Connect Manager. Use your admin account to login again.
- Paste the extension key to the textbox then click install
- Click to **Process** to install the extension

Install New Extensions         1       Search for modules via Magento Connect.         2       Paste extension key to install: community/Easy_PDF_Invoice_Custom_Variables       Install         Extension dependencies         Channel Package Name Version Status         community       Easy_PDF_Invoice_Custom_Variables       1.0.0.7 (stable)       Ready to install	-	Click to <b>Process</b> to install the extensi	OII						
2 Paste extension key to install: community/Easy_PDF_Invoice_Custom_Variables       Install         Extension dependencies       Channel       Package Name       Version       Status         community       Easy_PDF_Invoice_Custom_Variables       1.0.0.7 (stable)       Ready to install	Install New Extens	sions							
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Extension dependencies         Channel       Package Name       Version       Status         community       Easy_PDF_Invoice_Custom_Variables       1.0.0.7 (stable)       Ready to insta	2 Paste extension key to install: community/Easy DDE Invoice, Custom Variables Install								
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	Channel	Package Name	version	Status					
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Cancel Installation Proce									
			Consolin	-tallation Descend					

- After you click to process button, the extension will be installed automatically until you get success mesage from black screen.

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Auto-scroll console contents

```
Checking dependencies of packages

Starting to download Easy_PDF_Invoice-1.0.4.1.tgz ...

...done: 14,148 bytes

Installing package community/Easy_PDF_Invoice 1.0.4.1

Package community/Easy_PDF_Invoice 1.0.4.1 installed successfully

Package installed:

community Easy_PDF_Invoice 1.0.4.1

Cleaning cache

..

Cache cleaned successfully
```

#### Step 3. Clear cache.

- Go to System  $\rightarrow$  Cache Management. Clear the store cache

#### Step 4. Re-login.

- Log out and log back into Magento Admin Panel.

#### 3. Easy PDF Invoice - Aitoc Checkout Fields.

This is a plug-in of Easy PDF Invoice extension. With this extension you will able to display all Aitoc Checkout Fields to your PDF template as variables. This plug-in is optional. Install this if you are using Aitoc Checkout Fields extension.

Installing this extension is same as **Easy PDF Invoice - Custom Variables.** You can get the extension key from this link:

http://www.magentocommerce.com/magento-connect/easy-pdf-invoice-aitoccheckout-fields-4517.html

4. Easy PDF Invoice - Aheadworks Booking and Reservations.

This is a plug-in of Easy PDF Invoice extension. With this extension you will able to display data from Aheadworks Booking and Reservations extension to your PDF template as variables.

This plug-in is optional. Install this if you are using Aheadworks Booking and Reservations extension.

Installing this extension is same as **Easy PDF Invoice - Custom Variables.** You can get the extension key from this link: <u>http://www.magentocommerce.com/magento-connect/easy-pdf-invoice-aheadworks-booking-and-reservations-7798.html</u>



# III. Get License Key & Add Domain To Your License.

- Login to your customer account at <u>http://www.vnecoms.com/</u>.
- From your customer dashboard click to My Licenses

MY ACCOUNT	My Dashboard
Account Dashboard My Licenses Account Information Address Book	Hello, Hello, From your My Account Dashboard your update your account information. Se

- On My Licenses page you will see all of your licenses.

# My Licenses

License Key	Extension	License Type	Created At	Status
	PDF Invoice Pro	Unlimited domains	8/6/13	Alvaiable

- Click to license key to view the detail information of the license.

#### Edit License

License Informat	on	
License Key		
Extension	PDF Invoice Pro	
License Type	Unlimited domains	
Created at	8/6/13	
Expiration Date	N/A	
Status	Alvaiable	
Related Order	#	
Domains Logo Domain n	ame	Listing
	Add Domain	



- Click to add domain to add your domain to the license.

License Informat	on
License Key	
Extension	PDF Invoice Pro
License Type	Unlimited domains
Created at	8/6/13
Expiration Date	N/A
Status	Alvaiable
Related Order	#1.

Domain * www.vnecor	ms.com		 	
Logo *	10.0011		 	
Browse	logo_vnecoms.png			
Do not a	lisplay my logo on "Ou	r Customer" page		

- Enter your domain and logo then click **Save** button.

license Key			
Extension	PDF Invoice Pro		
icense Type	Unlimited domains		
Created at	8/6/13		
Expiration Date	N/A		
Status	Alvaiable		
Related Order	#		
Comains	# Domain name	Listing	

- Now copy the license key then use it to activate the extension.



# **IV.** Activation Extension.

- Login to your admin cpanel. Go to menu System -> VnEcoms Licenses

🍿 Mage	nto <sup>-</sup> Ad	min Panel			G	Global Record S	earch	Logged in as admi	n   Tuesday, August 6, 2013	I Try Magento Go for Free   Log Ou
								I Easy PDF	System	🕜 Get help for this page
Vnecoms: Ex	tension Invo	ice PDF Pro is	not activated	. <u>Manage your lice</u>	<u>nse kev</u> now.				My Account	
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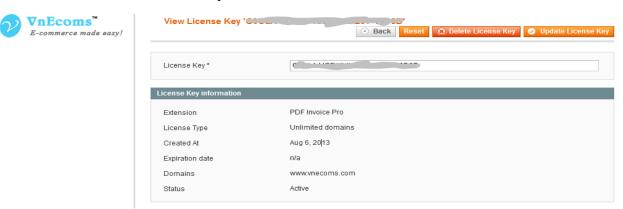
- Click to Add License Key button.

$\mathcal{V}$	VnEcoms <sup>™</sup> E-commerce made easy!	Add License Key		Back Reset Save License Key
	L-commerce made easy!	License Key*	(	

- Enter your license key and click **Save License Key.** 

License Key Manager								
Page 🔄 1 🕞 of 1 pages   View 20 💉	per page   Total 1 records found	Reset Filter Search						
License Key	License Information							
	Extension: PDF Invoice Pro License Type: Unlimited domains Domains: www.vnecoms.com							

- You will see some information about the license from the grid. Click to view detail information of the license. You also need to update your license when you add new domain to your license.





## V. User manual.

#### 1. Manage Purchased PDF Template.

Here you can manage all PDF tempalate which you purchase from our store. After you purchase a PDF template you will get the package to import here.

Global Record Search Logged in as admin   Tuesday, August 6, 2013   Try Ma										ry Magento	Go for Free   Log Out	
Dashboard	Sales	Catalog	Mobile	Customers	Promotions	Newsletter	CMS	Reports	I Easy PDF	System	🕑 G	et help for this page
U Latest Message: Get More eCommerce Power with Magento Enterprise Read details Manage PDF Templates									age(s).	Go to messages inbox		
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Any												
1	Free001	easypdf-fre	e-001			ves	_pdfpros/	invoice_templa	ate/free-001/invoi	ce.css		Edit

In the package extension you will see a free template file **easypdf-free-001.xml** you can use this template for your pdf templates. From above image you can see the **css path** field. This is the path of the css file. you can modify this css file to change your pdf but this is not recommend.

#### 2. Manage PDF Templates.

This page lists all of your pdf templates.

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Das	hboard Sales	Catalog Mobil	e Customers I	Promotions Newslet	ter CMS	Reports	I Easy PDF	System	😨 Get help	o for this page
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When you add new template or edit an exist pdf template you will get the page like image below.

PDF Template Information	Edit API Key '4'	● Back         Reset         ● Delete Template         ● Save Template         ● Save And Continue Edit
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Additional Css	Identifier *	test_pdf_template
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	Customer Groups *	NOT LOGGED IN General Wholesale Retailer QAAAA
	Comment	

The first section is **PDF template information**. From this section, you can set a PDF template is used for individual store or customer group. The logo which you upload from here will be used to the PDF file.

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			Your classes must be start by <b>.easypdf-free-001</b> . Ex .easypdf-free-001 .your_class
		<	>

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The second section is **Additional Css**. here you can add the additional css for your pdf template. We recommend you to add your css here instead of modify the css file of **base pdf template**.

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The third section is **Design** on this section you can design your PDF templates using html/css. First you may need to choose **Base PDF template** which is purchased from our store. You can choose a base PDF template then modify it to match your requirement.

Order PDF Template
◆ Show / Hide Editor 🗰 Insert Widget 📧 Insert Image 🐐 Insert Variable
<pre><div class="logo-container">{{var MY_LOGO}}</div> <div class="logo-container">This is test message</div> <div class="invoice-header">Order #{{var order.increment_id}}  {{var order.created_at_formated.medium}}</div></pre>
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You can switch between **wysiwyg** editor and **html** editor.

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Insert variables very easy by click to the icon from editor then you will see all available variable.

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		Columns							
		Option			Title		Width, px	Sort Order	Action
		Product Name		~	Product		195	1	8
		Product SKU		~	Sku		80	2	8
		Quantity		~	Qty		40	3	8
	Path: div.widg	Price		~	Price		45	4	۲
	Invoice PDF Ten	Tax Amount		~	Tax		40	5	۲
	Invoice PDF Ten	Subtotal		~	Total		80	6	۲

Insert the items widget very easy. You can define the lable, font, size of each columns.



#### 3. Configuration.

Log into Magento Admin Panel and go to Easy PDF->Configuration

	Current Configuration Scope:	Easy PDF		Save Conf
	Default Config 🗸 💿			
	Manage Stores	General		
2	onfiguration	Easy PDF Invoice Version	1.2.0.1-28	
Þ	GENERAL	PDF Invoice Pro version	1.0.0.9	
	General			
	Web	Enable Easy PDF Module	Yes	[STORE VIEW]
	Design	PDF Processor		
	Currency Setup		pdfpro/processors_easypdf	[STORE VIEW]
	Store Email Addresses	Default PDF Template		[STORE VIEW]
	Contacts		This PDF Template will be used for default. There is no PDF Template here? Go to Easy PDF	
• • • •	Reports		-> Manage PDF Templates to add a new one.	
	Content Management	Remove the default print functions	No	[STORE VIEW]
	-		Replace the default print functions of magento by	
Þ	VNECOMS		Easy PDF	
	Search autocomplete	Print orders from backend	Yes 🗸	[STORE VIEW]
	CATALOG	Customer can print PDF	Yes 🗸	[STORE VIEW]
	Catalog		If yes, customer will be able to use Easy PDF	
	Inventory	Attach the Order PDF file to New	No	[STORE VIEW]
	Google Sitemap	Order Email	▲ This option will make your checkout a bit of slower	
			for generating the PDF file	
	RSS Feeds	Attach the Invoice PDF file to	No 🗸	[STORE VIEW]
	Email to a Friend	Invoice Email	This option will make your checkout a bit of slower for generating the PDF file	
•	CUSTOMERS			
	Newsletter	Attach the Shipment PDF to Shipment Email	Customer and Admin	[STORE VIEW]
	Customer Configuration		Quality and A drain	
	Wishlist	Attach the Creditmemo PDF to Creditmemo Email	Customer and Admin	[STORE VIEW]
	Promotions		No	[STORE VIEW]
	Persistent Shopping Cart	Detect language automatically by store	No  This option is used for multiple language website.	[STORE VIEW]
	r orostont onopping cart	Number Format		
•	VNECOMS	Number Format	2 This option is used to change number of decimal	[STORE VIEW]
	T Fasy PDF		nlaces	

#### **Easy PDF Invoice Version**

The current version of Easy PDF Invoice extension.

#### **PDF Invoice Pro Version**

The current version of PDF Invoice Pro extension The **PDF Invoice Pro** extension is built base on **Easy PDF Invoice** extension.

#### **Enable Module**

Select "Yes" to Enable the extension. The PDF Invoice Pro Extension is Enabled by default.

#### **PDF Processor**

Show the current pdf processor of extension



#### **Default PDF Template**

You need to set a default api key before you can use the PDF Invoice Pro extension

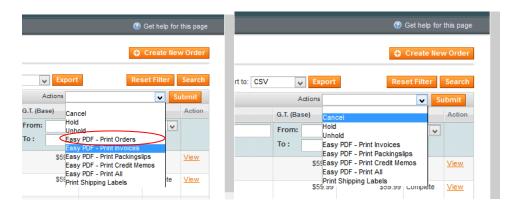
#### **Remove the default print functions**

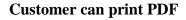
Replace the default print functions of magento by Easy PDF

		0	Get help	for this page			0	Get help	for this page
Ye		0	Create	New Order	N	0	0	Create	New Order
Export to: CSV	<b>Expo</b>	ort Res	set Filter	Search	: to: CSV	Actions	Res	set Filter	r Search Submit
	Actions		-	Submit		G.T. (Base)	asy PDF - Print Invoices	-	Action
	From: H	ancel old nhold		Action		To: E	asy PDF - Print Packings asy PDF - Print Credit Me asy PDF - Print All ancel		~
	555	asy PDF - Print Invoices asy PDF - Print Packings asy PDF - Print Credit Me		View		\$59H U	old nhold		View
		asy PDF - Print All int Shipping Labels ອວອ.ອອ	complete	e <u>View</u>		\$59 <sub>P</sub>	rint Invoices rint Packingslips rint Credit Memos	¢	e <u>View</u>
	\$0.0	00 \$0.00	Complete	e <u>View</u>			rint All rint Shipping Labels	¢	e <u>View</u>
						\$0.0	\$0.00	Complet	e <u>View</u>

#### Print orders from backend

Allow admin can print order. In default print order only available for customer if You allow customer print PDF.





Allow customers print PDF



#### Attach The PDF Order to new order email

if 'Yes' The PDF file will be attached to email which is sent to customer after he place order.

#### Attach the PDF Invoice to Invoice Email

if 'Yes' The PDF file will be attached to email which is sent to customer after he pay for the order.

#### Attach the PDF Shipment to Shipment Email

If 'Yes' The Shipment PDF will be attached to the notification email.

#### Attach the PDF Credit memo to Credit memo Email

If 'Yes' The Credit memo PDF will be attached to the notification email.

#### Detect language automatically by store

If Yes, the language will be translated by the store which the order is placed on.

#### **Number Format**

You can use this option to change the number of the decimal places of prices.

#### **Communication Method**

Our system will use this method to get available update, promotion and news from our server.



#### 4. Admin Print Order, Invoice, Shipment, Credit memo.

From Backend go to Sales -> Orders your can easy print orders, invoices from here.

Ord	ers										•	Create	New Or
ige 📧	1 • of 2	pages   View 20	🖌 per page   Total	38 records found	I 🔝 <u>New Order</u>	RSS		<b></b>	Export to: CSV	/ •	Export R	eset Filter	Sea
Select V	isible   Unsele	ct Visible   0 items select	ed							Actions		~	Subm
	Order #	Purchased On 🕴	Bill to Name			S	hip to Name		G.T		ncel		Act
Any 🗸		From: 📰							Fro	om: Ho Un	ld hold		~
		То: 🗾							То	: Ea	sy PDF - Print Orders sy PDF - Print Invoices		
	110000066	Dec 3, 2012 11:39:47 PM								\$5(Ea Ea	sy PDF - Print Invoices sy PDF - Print Packing sy PDF - Print Credit M sy PDF - Print All		Viev
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	110000064	Nov 26, 2012 11:35:09 PM								\$0.00	0 \$0.00	Complet	e <u>Vie</u>
	110000063	Nov 15, 2012 1:19:39 PM								\$0.00	\$0.00	Complet	e <u>Vie</u> v
	110000062	Nov 14, 2012 9:38:50 PM								\$0.00	\$0.00	Complet	e <u>Vie</u> v
	110000061	Nov 14, 2012 8:51:59 AM								\$0.00	0 \$0.00	Complet	e <u>Vie</u> v
	110000060	Nov 12, 2012 12:05:11 AM								\$0.00	\$0.00	Complet	e <u>Vie</u> v
	110000044	Nov 11, 2012 9:14:53 AM								\$9.99	9 \$9.99	Cancele	d <u>Vie</u> v
	110000059	Nov 10, 2012 7:40:38								\$29.99	\$29.99	Complet	e Viev

View an order, you will see new button to print the order.

📑 Order # 10000008	Sep 30, 2012 5:59:31 PM	Back     Edit	Send Email 🖪 Cred	lit Memo 🛛 Hold 💆	🗊 Ship 🗾 Reorder	Easy PDF - Print Order
Order # 100000008 (the ord	er confirmation email was sent)		Account Inform	ation		
Order Date	Sep 30, 2012 5:59:31 PM		Customer Nar	me	Daniel Castello	
Order Status	Processing		Email		test@qmail.com	
Purchased From	Main Website Main Website Store Default Store View		Customer Gro	up	General	

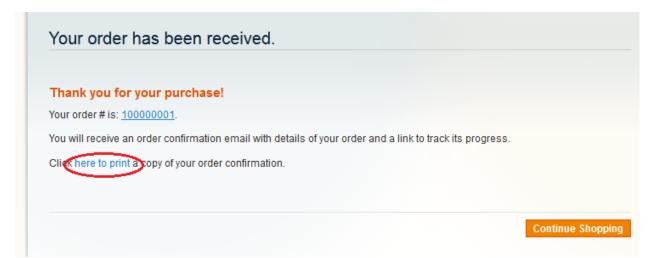
View an invoice, shipment, credit memo you will also see new button to print invoice

Invoice #100000008	Paid   Sep 30, 2012 6:00:24 PM (the invoice email is not sent)		Back Send Email Easy PDF - Print Invoice
Order # 10000008 (the orde	er confirmation email was sent)	Account Information	
Order Date	Sep 30, 2012 5:59:31 PM	Customer Name	Daniel Castello
Order Status	Processing	Email	test@amail.com
Purchased From	Main Website Main Website Store Default Store View	Customer Group	General



#### 5. Customer Print Orders, Invoices.

customer can print order after he place order at success page



### Print order from order view page

MY ACCOUNT	Order #100000001 - Pending	Reorder Print Order
Account Dashboard		
Account Information	About This Order: Order Information	
Address Book	Order Date: October 1, 2012	
My Orders		
Billing Agreements	Shipping Address	Shipping Method
Recurring Profiles	John Doe Easy PDF Invoice	Flat Rate - Fixed



# Print invoice from invoice view page.

MY ACCOUNT	Order #100000001 - Processi	ng			Reorder	Print Order
Account Dashboard						
Account Information	About This Order: Order Information Invoices	i				
Address Book	Order Date: October 1, 2012					
My Orders						
Billing Agreements	Shipping Address	Shipp	ing Method			
Recurring Profiles	John Doe Easy PDF Invoice	Flat Ra	te - Fixed			
My Product Reviews	1001 douglas st					
My Tags	Victoria, British Columbia, v8w2c5 Canada					
My Wishlist	T: 0123456789					
My Applications						
Newsletter Subscriptions	Billing Address	Paym	ent Method			
My Downloadable Products	John Doe	Cash C	On Delivery			
Did you know? Our customer service is available 24/7	Easy PDF Invoice 1001 douglas st Victoria, British Columbia, v8w2c5 Canada T: 0123456789					
(555) 555-0123 Hold on, help is on the way.	Invoice #100000001   Print Invoice				Pri	nt All Invoices
	Product Name		SKU	Price	Qty Invoiced	Subtotal

# Get The PDF from email

	Item	Sku	Qty	Subtotal	
	BlackBerry 8100 Pearl	bb8100	1	\$349.99	
	Zolof The Rock And Roll Destroyer: LOL Cat T-shirt Size Medium Color Green	zol_g_med	2	\$37.50	
	Ink Eater: Krylon Bombear Destroyed Tee Size Medium	ink_med	1	\$22.00	
	CN Clogs Beach/Garden Clog Gender Mens Shoe Size 10	cn_m10	4	\$67.96	
			Subtotal	\$477.45	
		Shipping &	Shipping & Handling		
			Tax	\$51.75	
		Gr	and Total	\$569.20	
	Thank you, <b>Main S</b>	Store			
D or 79	der_100000001_2012-10-01_03-55-50.pdf 2K_View_Download				



# VI. Support.

If you need support or have questions directly related to a EasyPdfInvoice.com extension, please use our Online Message Form to contact our support team or send us an email at: <u>support@vnecoms.com</u>.

Best Regards, VnEcoms Team