

# **Vendor Tax**

## **USER MANUAL VER. 1.0.0**

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#### I. Overview.

Vendor Tax plugin allows vendors to manage their own tax for their goods.

#### II. Manage Product Tax Classes

Vendor can add unlimited tax classes. With this vendor can have different tax or each type of his product.

From vendor cpanel go to Sales -> Tax

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Click to New Product Tax Class button to add new class.

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									• Add Rate	

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- Class Name: The name of tax class.
- Tax Rates: You can add multiple tax rates for current tax class.
- Tax Identifier: this identifier will be used to display on tax summary.
- Country: the country wich you want to apply the rate.
- Region: the region wich you want to apply the rate.
- Zip/ Post Code: The rate will be applied for only this post code. leave blank to apply for all zip/post code.
- Rate Percent: the rate.
- Priority: Priority of the rate.

#### III. Assign Tax Class to product.

Edit a product, on Prices tab you will see the dropdown field called "Vendor Tax Class". Select the tax class from dropdown and click save button.

1							
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		None					
		Goods					

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#### IV. Support.

If you need support or have questions directly related to Marketpace extension, please use our Online Message Form to contact our support team or send us an email at: <a href="mailto:support@vnecoms.com">support@vnecoms.com</a>.

Best Regards, **VnEcoms Team**